



TUITION POLICY

This policy is effective for the 2025/26 academic school year.

TUITION CATEGORIES

- **Active Registered Parishioners of St. Patrick Catholic Church:**

An Active Registered Parishioner is a Catholic family, whereby at least one spouse is a baptized Catholic, who is registered as a member of St. Patrick Catholic Church, who is up to date on receiving his or her sacraments, who has a current (must be renewed annually each Spring) Stewardship Time, Talent, and Treasure form on file, and has faithfully fulfilled their financial, time, and talent Stewardship commitments. This member will pay the Discounted Active Parishioner Tuition Rate based on the number of their children enrolled in JK thru 8th grades.

- **Non-Catholic, and Catholic Non-Members of St. Patrick Catholic Church:**

Non-members are not registered as members of St. Patrick Catholic Church or do not have a current (must be renewed annually each Spring) Stewardship Time, Talent, and Treasure form on file. They will pay the Regular Non-Parishioner Tuition Rate.

*In order to be eligible for the Active Parishioner rates, parish registration must be active no later than the previous July 1st of the fall semester of enrollment. If you have recently moved from another parish, either locally or from out of town, and wish to have your tuition category status reviewed, you may provide a letter from your previous pastor indicating that you were actively involved in the giving of Time, Talent, and Treasure, at the time of enrollment.

NON-REFUNDABLE RE-ENROLLMENT, APPLICATION, & COMMITMENT FEES:

- New Students: A non-refundable Application fee (\$200/\$250) is paid at time of submitting the application.
- Returning Students: A \$150 per child, non-refundable Re-enrollment fee is paid during the Re-Enrollment period in February.
- Preschool Students: A \$300 per child, non-refundable Program/Commitment Fee is paid within 2 weeks of receiving an acceptance letter to confirm your intention to enroll at St. Patrick Catholic School.

2025-26 TUITION RATES

Regular Rate	No. Children	2024-2025	2025-26
	1	9,780	10,075
	2	14,715	17,500
	3	18,190	23,500
	4	18,820	30,000
	5	19,450	40,000
Discounted Rate (Active Parishioner)	1	8,685	8,945
	2	13,095	13,620
	3	16,235	16,885
	4	16,865	17,540
	5	17,495	18,195

***Tuition includes Curriculum & Instruction Fee (\$575 per student).

***Separate One-time Chromebook Fee (6th Grade): \$425 per student

PRESCHOOL	No. Children	2024-25	2025-26
	1	7,790	8,400
	2	14,935	16,800
Part-time	1	5,680	6,125
	2	10,895	12,250

***Preschool Curriculum & Instruction Fee (\$300) not included.

WITHDRAWAL & DELINQUENT TUITION POLICIES

WITHDRAWAL

If a child is dismissed from the school, or a family formally contacts the school office desiring to withdraw their child(ren) from St. Patrick Catholic School, responsible parties are accountable for tuition and fees according to the following obligation:

- Withdrawals after June 15: 1 months tuition
- Withdrawals after July 15: 2 months tuition
- Withdrawals after August 15: 3 months tuition
- Withdrawals after October 15: 6 months tuition
- Withdrawals after December 15: Full tuition

St. Patrick Catholic School encourages all responsible parties to maintain open dialogue with the Business Manager to ensure a complete understanding of each family's financial circumstances. Our goal is to provide a Catholic education to every student that desires one. By working together, we can make sure this goal is met.

The success of St. Patrick Catholic School relies upon the commitment of families to:

- Make Catholic education a financial priority;
- Be involved in their children's education;
- Make their tuition and fee payments on a timely basis.

The school relies upon tuition and fee payments to provide an excellent spiritual and educational program operating on a balanced budget. Therefore, when tuition and fee payments become delinquent, it is a serious matter. If family financial circumstances change to such a degree that it warrants re-evaluation of the tuition and fees commitment, it is the responsibility of the family to contact the Business Manager as soon as possible. Some examples of such circumstances may be a family emergency, an illness, or loss of employment. Failure to comply may impact your child's enrollment in the school and/or your family's ability to get tuition assistance at a future date.

When payments are not made in accordance with the agreement in the FACTS program, the following steps will take place:

Returned Payment:

- When a payment is returned in FACTS, it will be re-attempted twice. If the payment is successful upon re-attempt and the account becomes current, no further action is necessary. If the payment is returned again, the family must make a payment either online or by bringing in a payment within the next five business days. If this does not occur, then the 30 days past due policy (below) will apply.
- **PLEASE NOTE:** A valid payment account must be set up within FACTS at all times. If a family is notified that their payment source is invalid, a new payment source must be set up by the family within 5 business days.

30 days past due:

- When an account becomes 30 days past due under the established agreement, the financially responsible party will receive a notification from FACTS. They will also receive an email from the Business Manager. It is the responsibility of the family to contact the Business Manager within 15 days of receipt of this notification to correct the situation or make an acceptable alternate plan for payment.

60 days past due:

- When an account becomes 60 days past due under the established agreement, and the alternate payment plan is not being fulfilled, the responsible party will receive written notice explaining the commitment and requiring immediate attention to the matter. In addition to this notification, the following will also take place:
 - A face to face meeting will be held with responsible parties and the Business Manager.
 - Student(s) will not be permitted to pre-register or to return for the following academic

- year until the balance is paid in full.
- o Report cards and transcripts will be withheld until balance is paid in full, or an alternative plan has been approved.

90 days past due:

- When an account becomes 90 days past due under the established agreement, and previously arranged payment plans are not being fulfilled, the responsible party will receive written notice explaining the commitment and requiring immediate attention to the matter. In addition to this notification, the following will also take place:
 - o The Finance Council will be informed of the past due account information.
 - o The Finance office of the Archdiocese of Louisville will be informed of the account delinquency.
 - o Student(s) will be withdrawn from St. Patrick Preschool, School, After School Care and Extra-Curricular Activities.
 - o Student(s) will not be permitted to pre-register or to return for the following academic year until the balance is paid in full.
 - o Report cards and transcripts will be withheld until full payment is made.